



INSTRUCTION CIRCULAR  
NUMBER.....041

SUBJECT

SIGNATURE ON DOCUMENTS ON BEHALF  
OF THE BANK

PAGE

61

DATE June 26, 1978

QUERIES TO:

Systems & Operations  
Division - C.S.O.

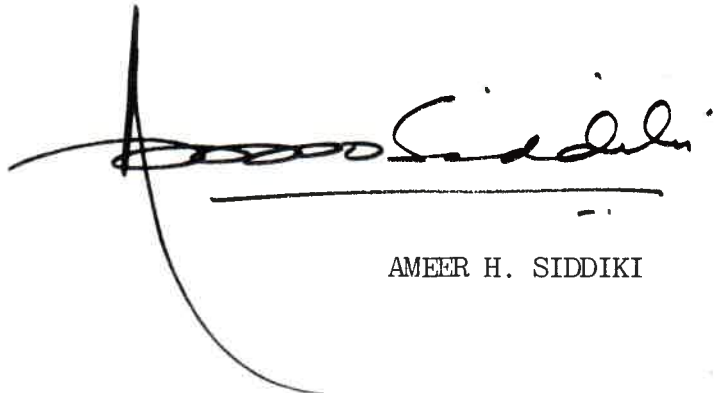
Please refer to Instruction Circulars numbers 16 of June 22, 1977 and 20 of July 28, 1977.

It is observed that officers authorised to sign on behalf of the Bank on various documents do not follow the instructions laid down in the above referred to circulars. Identification of signatures and verification of the genuinness of the document is very difficult when the number under which the specimen signatures appear in the Books of Authorised Signature is not indicated.

Authorised signatories are once again reminded to follow the instructions meticulously. Signature unaccompanied by indicative number is incomplete and officers should ensure that the serial number invariably appears with their signatures on all the documents signed by them.



AKHTAR ANIS



AMEER H. SIDDIKI



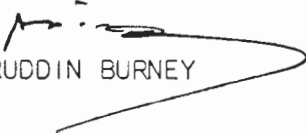
INSTRUCTION CIRCULAR  
NUMBER 16

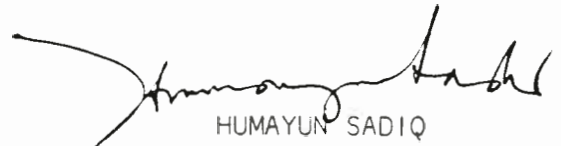
SUBJECT SIGNATURE ON DOCUMENTS ON BEHALF OF THE BANK	PAGE 10
	DATE June 22, 1977
	QUERIES TO -

Numerous instances have come to our notice where officers, authorised to sign on behalf of the Bank on various documents, such as Letters of Credit, Letters of Guarantees, demand drafts, etc. do not indicate the number which appears against their signatures in the Book of Authorised Signatures. It has also been reported that officers, whose signatures are not incorporated in the book, sign such documents.

Much difficulty is experienced at the receiving end in identifying the signature and establishing the genuineness of the document.

Authorised signatories should ensure that the serial number is given along with their signatures on all above documents.

  
FAKHRUDDIN BURNEY

  
HUMAYUN SADIQ